



# SIR THOMAS RICH'S SCHOOL

Oakleaze, Gloucester

## Year 11 Parents' Consultation Evening on Monday 30 March

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Dear Parents/Carers

### Year 11 Parents' Consultation Evening on Monday 30 March

On Monday 30 March we shall be holding the second of our two Year 11 Parents' Consultation Evenings.

To access the online booking system, you will need to visit <https://strs.parentseveningsystem.co.uk/> or use the link from the *Parents'* page of the School's website. You will not be able to make any appointments for the Parents' Evening until the evening goes live at **7.30 pm on Monday 23 March**. To log into the system you will only need your name and email address along with the name and date of birth of your son.

Appointments can be booked up until midnight on Sunday 29 March. I attach a full guide explaining how to make appointments using the system. You may find that some teachers have already booked an appointment with you on the system; if this is the case, they will have done so in order to reserve a slot for pupils they may particularly wish to discuss - you are at liberty to change or cancel this appointment.

Staff who teach Year 11 will be available from **5.00 pm** until **8.00 pm**. Each appointment is five minutes in length and the system will automatically add five minutes between your appointments in order to allow you to travel between parts of the School. We ask parents to restrict their discussions to fit this time limit in order to allow all parents to be seen. A plan of the School will be attached to my next email which will show each teacher's location; there will also be a board in Reception indicating where each member of staff may be found.

### Head of Year Appointments

Mr Stewart, Head of Year 11, will be prioritising his appointments for his teaching groups during the evening, however, there may be an opportunity to see him at the end of the evening in his Head of Year capacity if there is something specific you wish to discuss. Mr Daniell, Head of Key Stage 4, will also be prioritising appointments for his teaching groups but, again, might have availability at the end of the evening to discuss other issues. If you have anything urgent to discuss with either Mr Stewart or Mr Daniell then please make a separate appointment to see them.

### Appointments with the Headmaster

As you can appreciate, we are not able to offer an appointment with the Headmaster to all parents. If there is a specific matter which you wish to discuss with the Headmaster, please email Miss Boughton ([njb@strs.org.uk](mailto:njb@strs.org.uk)) to request this. Once a request has been accepted, Mr Morgan will appear as an available teacher and you will then be able to book an appointment with him using the system in the normal way.

It would be particularly useful for your son to attend with you as they are clearly central to the discussions about their progress during Year 11 (uniform need not be worn).

Yours sincerely

David Dempsey

Assistant Headmaster

## SIR THOMAS RICH'S

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